

SERVICE REQUEST FORM

Company Name:	Date:
*Contact Name:	Phone:
*Must be authorized to approve repairs	Eav
Email Address:	Fax:
Billing Info	Shipping Info (Same as Billing)
Address:	Address:
City:	City:
State: Zip:	State: Zip:
PO Number:	Return Via:
☐ Visa ☐ MasterCard (PO Required if No CC)	☐ UPS Ground ☐ UPS Blue ☐ UPS Red
Credit Card No:	☐ Local Pickup
Expiration Date: CCV:	Location:
Signature:	Other:
Unit Information Make & Model:	Serial Number:
Service Required:	
Description of problem:	
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Additional Info:	
Yes, I would like to receive a rental unit with 15% discount off rental fees while my unit is being repaired. Please send a unit to the above shipping address immediately.	
Please RUSH my repair for an additional \$100 (does not apply to fall blocks).	
I acknowledge that should repairs be declined, a minimum evaluation charge of \$75 plus shipping and handling will be charged per unit. Further, unit repairs that have not been authorized within 15 days of evaluation are assumed declined and will be returned with the \$75 evaluation charge. I also certify that the equipment described above has been thoroughly cleaned and decontaminated of all chemical, biological and radioactive contaminants and also certify that the returned unit is safe for unprotected human contact.	
Name:	Signature:
Name: Signature: **Must be signed before any work is done to your equipment	
Safeware Information Customer ID:	SWO Number:

7079 Oakland Mills Rd Columbia, MD 21046 800-331-6707 301-683-1242 F 801 W. 116th Suite 400 Westminster, CO 80234 800-341-9408 303-496-3400 F 510 Eastpark Court, Suite 120 Sandston, VA 23150 800-814-7898 804-800-4490 F 2445 Hilton Dr. Suite 119 Gainesville, GA 30501 770-963-0207 678-450-8698 F

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**Mark Packages ATTN TECHNICAL SERVICES

**Do Not Ship Calibration Gas with your Instrument