

**Supplier Contract Amendment V.1**



State of Rhode Island  
Department of Administration  
Division of Purchases  
One Capitol Hill Providence,  
RI 02908

V E N D O R	SAFEWARE INC 4403 FORBES BLVD LANHAM, MD 20706-4328 United States of America	Supplier Contract Number	SC-100000419		
		Reference Contract Number	3667811		
		Revision Number	1		
		Effective Period	Feb 18, 2020 - Sep 30, 2028		
		Approved PO Date	Feb 18, 2020		
		Buyer	Jonathan P Nadeau		
		S H I P  T O		Requisition Type	
				Solicitation Number	
Freight					
Payment Terms	Net 30				
Vendor Number	SUP-100000406				
Notes	Converted Contract from RIFANS				
Amendment Type		Change			
Amendment Description		Addition of C031 and C032 to the Participant List			

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: [Regulations](#)

<b>INVOICE TO</b>
IMMEDIATE VENDOR ACTION REQUIRED: Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at: <a href="#">Vendor Information</a>
<b>REGISTRATION REQUIREMENTS</b>
IMMEDIATE VENDOR ACTION REQUIRED: ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES (OSP). Get Instructions at: <a href="#">Vendor Registration</a>

<b>STATE PURCHASING AGENT</b>

<b>Jay Hauser</b>

## Terms and Conditions for this Purchase Order

**Campaign Finance:** § 17-27-2. Affidavits required. In connection with contracts for goods or services to be provided at a cost of five thousand dollars (\$5,000) or more between a vendor and a State agency, whether written or unwritten, the vendor shall execute, under oath, an affidavit concerning reportable contributions pursuant to chapter 25 of this title. If the vendor has, within the twenty-four (24) months preceding the date of the contract, contributed an aggregate amount in excess of two hundred fifty dollars (\$250) within a calendar year to any general officer, any candidate for a general office, any member of the general assembly or candidate for the general assembly, or any political party; the vendor shall file the affidavit with the Board of Elections and shall list the name of the general officer, member of the general assembly or candidate or political party, the amount and date of each contribution made during the preceding twenty-four (24) months and the total gross amount, in dollars, of contracts entered into between the vendor and all State agencies during that period of time. Failure to comply may result in civil penalties levied by the Board of Elections in accordance with the applicable statutory provisions. Additionally, the Division of Purchases and Board of Elections may collaborate and/or share related information to ensure that awarded vendors are adhering to these requirements. The link for the affidavit is <https://secure.ricampaignfinance.com/RhodeIslandCF/Public/VendorAffidavit.aspx> .

**ARRA Supplemental Terms and Conditions:** For contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009 Pub. L. No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009 Pub. L. No. 111-5 and any amendments thereto located on the Division of Purchases website at <https://ridop.ri.gov/>.

**Divestiture Of Investments in Iran Requirement:** No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws § 37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws § 37-2.5-3.

For all Purchase Orders issued on behalf of the University of Rhode Island, Community College of Rhode Island, and Rhode Island College, vendors will receive a confirming order from the respective entity prior to proceeding.

**Master Price Agreement Contract Administrative Fee:** In 2017, the General Assembly amended the “State Purchases Act” via R.I. Gen. Laws § 37-2-12(b) to authorize the Chief Purchasing Officer to establish, charge and collect from vendors listed on master price agreements (“MPA”) a contract administrative fee not to exceed one percent (1%) of the total value of the annual spend against their MPA contracts. All contract administrative fees collected from MPA vendors shall be deposited into a restricted receipt account which shall be used for the purposes of implementing and maintaining an online eProcurement system and other costs related to State procurement. In accordance with this legislative initiative, the Division of Purchases is upgrading the State procurement system through the purchase and installation of an eProcurement system.

The contract administrative fee shall be applicable to all Purchase Orders issued relative to State MPA contracts. Therefore, effective January 1, 2020, all MPA contracts shall be assessed the 1% contract administrative fee.

**Insurance2:** Annual renewal insurance certificates for Workers’ Compensation, public liability, property damage insurance, auto insurance, professional liability insurance (errors and omissions), builder’s risk insurance, school busing auto liability, environmental impairment (pollution control), vessel operation (marine or aircraft) protection and indemnity, etc., must be submitted to the specific agency identified in the “ship to” section of the Purchase Order. Certificates are annually due prior to the beginning of any contract period beyond the initial twelve-month period of a contract. Failure to provide annual insurance certification may be grounds for termination.

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Short Text

Sequence Number 105  
Document Description: 9/16/24 CHANGE ORDER  
RIFANS Notes Created on 16-SEP-24  
Notes updated on 16-SEP-24

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CHANGE TO PO 3667811

EFFECTIVE DATE CHANGE  
FROM: 2/18/2020 - 9/20/2024  
TO: 2/18/2020 - 9/30/2028

ALL VENDOR CONTACT INFORMATION CAN ALSO BE FOUND IN THE USER GUIDE